

Copenhagen, 24 January 2018

**Memorandum on the OSCE PA Observation of the
Parliamentary Elections in Italy, 4 March 2018**

Delegation

Parliamentary elections will be held in Italy on 4 March 2018, and following an invitation to observe, the OSCE PA will deploy a limited election observation mission to these important elections.

Each national delegation is invited to nominate up to 3 Members of Parliament, in addition to members of the OSCE PA Bureau to this limited election observation mission.

Members wishing to participate in this mission are kindly asked to return completed registration form, with a copy of the photograph page from Members' passports, a digital photo, and the completed Code of Conduct for OSCE PA Election Observers to the International Secretariat at (eom@oscepa.dk) by **8 February 2018**.

Accommodation

Parliamentary briefings will be held in Rome on 2-3 March 2018. The Temporary OSCE PA Headquarters will be located in Rome as well. The International Secretariat of the OSCE Parliamentary Assembly will distribute the details on the recommended hotel for accommodation in Rome as soon as possible.

Preliminary Programme

Thursday, 1 March 2018

All Day Arrival of observers

Friday, 2 March 2018

All Day Parliamentary briefings (*Rome, Location – TBC*)

Saturday, 3 March 2018

Half Day(tbc) Parliamentary briefings (*cont.*) (*Rome, Location – TBC*)
Departure to Regional Deployment*

Sunday, 4 March 2018

All Day Polling Stations open
Evening De-briefing for observers deployed outside Rome

Monday, 5 March 2018

09:00 De-Briefing for observers based in Rome (*Location – TBC*)
13:30 Press-Conference in Rome (*Location - TBC*)
Suggested departures of observers

*Please note that observers deployed outside Rome with overnight stay in their destinations will have de-briefings conducted on the ground and are not requested to return to Rome.

Election Day

On Election Day, Members will generally work in teams of two. Suggestions for the regional deployment, as well as recommended travel options are attached to this Memorandum. We kindly ask Members to indicate preferred deployment destination and communicate it to the International Secretariat (email: eom@oscepa.dk; tel: +45 60 10 81 73) as soon as possible but no later than the **registration deadline for the Mission on Thursday 8 February 2018**.

Local Staff on Election Day

We strongly encourage members to first contact their respective Embassies and/or consulates to determine the possibility of embassy support for identifying suitable interpreters and drivers for the election-day observation and to kindly inform the Secretariat if such assistance is possible.

The International Secretariat is working on identifying appropriate individuals to serve as interpreters for election-day observation. The cost for an OSCE organized interpreter on Election Day is expected to be **130 EUR** in total (65 EUR per observer) to be paid in person in cash at the end of the day of observation directly by each observer.

We are exploring options for transportation during election day. Further details on transportation as well as costs for a OSCE PA-identified car/driver on Election Day will be communicated as soon as possible.

Visa Information

We strongly advise observers to apply and obtain a visa well in advance of departing for Italy by contacting the relevant consulate. Attached is the invitation to the OSCE Parliamentary Assembly, welcoming an observation mission.

We would like to remind you that national parliaments are responsible for their own Member's expenses, including any hotel cancellations. **We also urge Members to have health and travel insurance that is valid in Italy.**